Post Construction Clean-Up Checklist

# Interior Areas

## Living/Common Areas

* **Remove Debris** (Pick up and dispose of nails, screws, wood chips, and any other leftover materials. Check under furniture, in corners, and along walls for hidden debris).
* **Vacuum Dust** (Use a vacuum with a HEPA filter to remove dust from floors, walls, and ceilings. Pay extra attention to corners, vents, and other hard-to-reach areas).
* **Wipe Down Surfaces** (Use a damp or microfiber cloth to clean countertops, shelves, windowsills, and other flat surfaces. Remove any dust, dirt, or smudges).
* **Clean Light Fixtures & Fans** (Use a soft brush or vacuum attachment to clean light fixtures and ceiling fans. Make sure no dust or cobwebs are left behind).
* **Check Lighting** (Turn on all lights to make sure they work. Wipe off any dust or dirt from light bulbs and fixtures).

## Bathrooms

* **Sanitize Toilets, Showers, & Sinks** (Use disinfectant cleaner on all toilets, showers, tubs, and sinks. Scrub thoroughly to remove stains and residue).
* **Wipe Down Surfaces** (Clean cabinets, counters, and mirrors with a damp cloth. Wipe inside all cabinets and drawers).
* **Clean Floors** (Sweep, vacuum, and mop to remove dust, dirt, and debris).
* **Clean Tile Grout** (Use a grout cleaner or scrub brush to remove dirt from between tiles).

## Kitchens

* **Dust & Wipe Down Surfaces** (Dust all shelves, countertops, and other surfaces. Check corners and edges to ensure no areas are missed).
* **Clean Inside Cabinets & Appliances** (Wipe inside all cabinets and drawers. Clean inside appliances, including the oven, fridge, and microwave).
* **Check Cabinet Hardware** (Make sure handles, knobs, and hinges are clean and securely attached).
* **Clean Floors** (Sweep, vacuum, and mop to remove dust and dirt).
* **Clean Windows** (Wipe down windows, sills, and tracks).
* **Clean Fixtures** (Sanitise the sink and backsplash.Clean all fixtures and finishes to remove dust, smudges, or water spots).

## Bedrooms

* **Wipe Down Surfaces** (Remove dust and debris from all surfaces to ensure a clean and polished look).
* **Vacuum Carpets** (Vacuum thoroughly, paying extra attention to edges and corners).
* **Clean Furniture & Mirrors** (Wipe down any furniture surfaces. Clean mirrors to remove smudges and streaks).
* **Check Windows & Tracks** (Ensure windows and tracks are free from dust and grime).
* **Dispose of Rubbish & Check Cupboards** (Remove any leftover rubbish. Inspect cupboards and wipe them down if needed).

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# Exterior Areas

## Entrances and Exits

* **Sweep & Clean Entryways** (Sweep and remove dirt and debris from porches, patios, and entryways. Ensure the area looks neat and welcoming).
* **Check Doors & Handles** (Wipe down door frames and handles. Ensure all handles function properly).
* **Inspect & Clean Lighting Fixtures** (Clean light fixtures to remove dust and dirt. Check that all lights are working for safety and visibility).

## Outdoor Spaces and Landscaping

* **Remove Construction Debris (**Clear all leftover materials, debris, and waste from outdoor areas).
* **Clean Outdoor Furniture** (Wipe down and clean any outdoor furniture to ensure it’s ready for use).
* **Sweep Pathways & Driveways** (Sweep and remove dirt, dust, and debris to maintain a tidy and inviting appearance).
* **Trim Overgrown Plants & Hedges** (Trim any overgrown plants, bushes, or hedges for a well-maintained landscape).
* **Check & Secure Rubbish Bins** (Ensure rubbish bins are clean and properly placed).

Post Construction Clean-Up Report

## Project Name:

## Location:

# Exterior Areas

| * **Entrances and Exits** | * **Outdoor Spaces and Landscaping** |
| --- | --- |

## Notes:

*Entryways, porches, and patios have been swept to remove dirt and debris. Door handles and frames have been wiped down and checked to ensure they are working properly. Exterior lights have been cleaned and tested. Any leftover construction debris has been removed from outside areas. Outdoor furniture has been wiped down, pathways and driveways have been swept, and any overgrown plants or hedges have been trimmed. Bins have been cleaned and put in place.*

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# Interior Areas

| * **Living/Common Areas** | * **Kitchens** |
| --- | --- |
| * **Bathrooms** | * **Bedrooms** |

## Notes:

*All leftover construction materials and debris, such as nails, screws, and wood scraps, have been removed. Floors, walls, and ceilings have been vacuumed to clear dust, especially in corners. All surfaces, including shelves, worktops, and windowsills, have been wiped down. Light fittings and ceiling fans have been dusted and cleaned, and all lights were tested to ensure they are working.*

*Bathrooms have been fully cleaned—sinks, toilets, showers, and baths have been disinfected. Mirrors, worktops, and cupboards (inside and out) have been wiped down. Grout between tiles has been scrubbed. In the kitchen, all shelves, worktops, and appliances have been wiped down, and cupboards and drawers have been cleaned inside and out. Floors have been swept, vacuumed, and mopped. Windows, sills, and tracks have been wiped clean. The sink and splashback have been sanitised, and all fixtures have been polished.*

*Carpets have been vacuumed, especially around edges and corners. Furniture surfaces have been dusted, and mirrors have been cleaned. Rubbish has been cleared, and cupboards have been checked and wiped down if needed.*

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# Final Notes and Recommendations

*The clean-up is complete, and the site is ready for use. No major issues were found. Regular maintenance is recommended to keep the space in good condition.*

## Inspection Conducted By:

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## Date of Completion: